



Langwood Education Center & Camp

Reservation Form - starting July 1, 2010

Reservation is tentative until form and rental fee are received.

Group Name _____ Contact Person _____

Address _____ City _____ State _____ Zip _____

Primary phone _____ Secondary phone _____ Email _____

Dates Needed Arrival Date ____/____/____ Arrival Time _____ AM / PM

Departure Date ____/____/____ Departure Time _____ AM / PM

Group Size _____

Anticipated use: ___Lodge ___Restrooms ___Canoes ___Dorm ___*RV hook-ups(\$10/hookup)

___ *Beer or wine (Groups having beer or wine pay a deposit and permit handling fee and sign an additional agreement. A maximum of one keg is allowed. No liquor other than wine or beer is permitted.)

Peak Season Fees (April - October)*

Check one	Group Type	Day Use (Sun-Thurs)	One Night*	Two Nights*	Each add'l night
	Youth group	\$ 49	\$ 96.60	\$ 136.50	\$ 68.25
	Other users (up to 100 people)	\$ 92	\$ 186.90	\$ 261.45	\$ 130.20
	Other users (100-200 people)	\$ 114	\$ 233.10	\$ 326.55	\$ 163.80

Winter Fees (October 15th - March)*

Check one	Group Type	Day Use (Sun-Thurs)	One Night*	Two Nights*	Each add'l night
	Youth group	\$ 27	\$ 51.45	\$ 79.80	\$ 39.90
	Other users (up to 100 people)	\$ 49	\$ 91.35	\$ 136.50	\$ 68.25
	Other users (100-200 people)	\$ 57	\$ 116.55	\$ 163.80	\$ 80.85

Please note:

- Day use (Sun-Thurs): up to eight hours between 8:00 a.m. and 6:00 p.m. ; day use not available until after 11:30 on Sundays
- Overnight use: Check in after 1:00 p.m.; check out by 11:00 a.m. ***All overnight stays include 5% hotel/motel tax***
- Camping electrical pedestals: \$10/night/pedestal; *inquire about opening pedestals*
- *Winter fees in effect when water is turned off (generally Oct. 15th through late-March)*
- Alcohol use fee: \$15 permit fee plus \$100 damage deposit paid by cash or certified check

For Office Use Only

Date reservation received: _____ Keg Deposit paid:\$ _____ Rental paid:\$ _____ Sales tax paid _____
 Check number _____ Check number _____

Keg Deposit: _____ Amount returned _____ Date returned _____

Cancellation: _____ Date of cancellation _____ Date rain check issued _____ Date rain check used _____

Langwood Education Center & Camp

Assurance of Proper Use (must be signed for all renters)

We (I) agree to follow all Louisa County Conservation Board rules, leave the facilities clean and free from damage and to respect neighbors' property. We (I) further understand failure to do so may result in any or all of the following: forfeiture of deposit money, cleaning fee being assessed, eviction from Langwood Education Center & Camp and future restrictions.

Group Name

Contact person's signature

Date

Canoe Use Agreement (must be signed by renters using canoes)

I, as contact person for a group using canoes at Langwood Education & Camp, realize canoeing is a water sport which involves risk and danger and agree to abide by all the state laws and regulations governing the use of the canoes. I assume all responsibility, not only for myself, but for the safety of all participants in my group. I take full responsibility for loss or damage to any equipment and will replace it at retail value.

I further agree specifically to (check each number and sign)

- ___ 1. Not allow more than three (3) persons in a canoe at one time. *Note: a child of any age is considered a person.*
- ___ 2. Not allow persons to operate or ride in a canoe without wearing a properly fitting lifejacket.
- ___ 3. Not dive, enter the water or swim from the canoe.
- ___ 4. Not allow anyone to operate a canoe in a reckless manner.
- ___ 5. Not leave children under the age of 16 unattended in canoes.
- ___ 6. Indemnify, save and hold harmless Louisa County, its Directors, officers and employees, from and against any and all claims and demands for, or in connection with, any accident, injury, death, or damage whatsoever caused to any person or property arising, directly or indirectly, out of the use of personal property pursuant to the Canoe Use Agreement and from and against any and all costs, expenses, and liabilities incurred in connection with any such claim or proceeding brought thereon.

Contact person's signature

Date

Keg Deposit Fee, due at time of reservation

(unless waived by board)

Beer/Wine Deposit: \$100.00 \$ _____

Total Deposit Fees Enclosed: \$ _____

Rental Fee, due at time of reservation:

Facility Rental Fee \$ _____

Beer/Wine Permit Fee: \$15.00 \$ _____

Total Rental Fees Enclosed: \$ _____

***Note:** Rental check (and keg deposit, if applicable) will be cashed when received. In the event your check is returned we reserve the right to re-present the item electronically and the state allowed fee.*

Cancellation Policy: No refunds will be given for cancellations made less than six weeks prior to the reservation date. If a cancellation must be made during that time period, a "rain check" will be issued. The rain check must be used within twelve months of the issue date.

Return **completed forms, and rental fee** to:

RENT LANGWOOD
LOUISA COUNTY CONSERVATION BOARD
12635 CTY RD G56, Ste. #101
WAPELLO, IA 52653-0261
(319) 523-8381 • rentlangwood@lccb.org • www.lccb.org